



Woggle Goggle Swimming School

Health & Safety Policy

Please take a few moments to read through and familiarise yourself with our Health & Safety policy below.

At Woggle Goggle our priority is to ensure that your swimming lesson is fun and **safe**. Therefore we have created the following policy to help us keep you and your children and our staff safe whilst undertaking swimming lessons at Woggle Goggle Swimming School.

Our Health and Safety General Statement is:

- To ensure that all our lessons are as safe as they can be and ensure that all our customers are protected.
- To provide adequate control of the health and safety risks arising from our work activities
- To consult with all our staff on matters affecting their health and safety
- To provide and maintain safe equipment
- To provide information and instruction for all our teaching staff.
- To ensure that all our staff are competent to do the tasks they have been asked to do and ensure training is given where necessary
- To prevent accidents and cases of work-related ill health
- To maintain safe and healthy working conditions and
- To review and revise this policy as necessary at regular intervals

Overall responsibility for Health and Safety is the owner of Woggle Goggle Swimming School, however all our staff on a day to day basis takes responsibility for themselves when in the pool environment. As we privately hire swimming pools we follow both their health and Safety Policies and our own as follows:

RESPONSIBILITIES

- All Staff must adhere to the Emergency Action Plan and Normal Operating Procedures as set out by the Pool where they are working.
- Staff must not interfere with anything provided which has been put in to safeguard their safety.
- Staff must report all health and safety concerns to the owner of Woggle Goggle Swimming School immediately.
- Staff must take care of their own health and safety as well as the children in their care during their swimming lessons.
- Whilst children are waiting for their lessons to begin and in the changing rooms' parents take full responsibility for the health and safety of their children.

HEALTH AND SAFETY RISKS

As with all swimming pool environments risk assessments are undertaken and reviewed at regular intervals. These are carried out by the owners whom we hire from and they will inform Woggle Goggle Swimming School of any changes they have made. We will then adopt the new procedure. Should an incident occur whilst we are using their facilities then an accident report would be made and a copy will be provided to the venue owner and then any necessary action will be taken.

SAFE PLANT AND EQUIPMENT

Woggle Goggle Swimming School hire private swimming pools to carry out their business. The plant and equipment belongs to the pools we use, they maintain the plant and equipment themselves and if any plant or equipment is faulty or deemed unsafe then the facility is closed and we are unable to use it again until it has been deemed fit to reopen.



COMPETENCY FOR TASKS AND TRAINING

Woggle Goggle Swimming School explains to all its staff that they must adhere to the health and safety rules at the pool they have been designated to work. This therefore means that they should read them and ask questions if necessary. All swimming teachers are at least trained to the RLSS level of the national rescue award and must renew it every 2 years. Swimming teachers used by Woggle Goggle Swimming School are either Level 1 teachers or Level 2 teachers. Any training identified will be provided.

ACCIDENTS, FIRST AID AND WORK RELATED ILL HEALTH

Should an accident occur it is recorded in the accident book. All staff have received first aid training and the health and welfare of Woggle Goggle Swimming School swimming staff is of paramount importance.

MONITORING

All our staff monitor health and safety whilst carrying out their duties. In the water environment that Woggle Goggle Swimming School works in, health and safety needs to be second to none to ensure that nothing can go wrong.

WE CARRY OUT THE EMERGENCY PROCEDURES – FIRE AND EVACUATION RULES AS LAID DOWN BY THE OWNERS OF THE POOL WHERE WE HIRE.